



Kelvin Players Theatre Company

253b Gloucester Road,
Bishopston,
Bristol
BS7 8NY

Entertaining
since 1929

www.kelvinplayers.co.uk

Annual Report and Financial Statements 2021/22

Vision

To be and be seen to be
the premier non-professional theatre group in Bristol

Mission

To create excellent theatre through the sharing and development
of skills and expertise in all aspects of production and performance

*Kelvin Players Theatre Company is a non-professional drama company.
It is a member of the Little Theatre Guild of Great Britain and a charity
Registered with the Charities Commission under Number 294367*

Trustees' Annual Report

The Trustees present their report with the financial statements of the charity for the year ended 31 July 2022.

The financial statements have been prepared in accordance with the accounting policies set out on page nine of the attached accounts and comply with the charity's constitution, the Charities Act 2011, regulations applicable to that Act, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective from accounting periods commencing 1st January 2015 or later.

President - Milton Johns

Charity Trustees

The Management Committee of Kelvin Players are its Trustees for the purposes of charity law and throughout this report are collectively referred to as its trustees. The Trustees serving during the year were as follows:

Mat Rees	Chairman
Peter Phillpot	Treasurer
Sharon Dudbridge	Secretary
Nicola Schoonderwoerd	Artistic Director
(Currently Vacant)	Business Development Director
Lydia Williams	Membership Development Officer (Co-opted May 2022)

Ex-officio (non-voting)

Mary McCallum	Vice President
Richard Jones	Vice President

Legal Trustees

In addition to the above, Kelvin Players has four legal Trustees, Peter Almond, Richard Jones, Mary McCallum and Robin Turner, who would be responsible for winding up the assets of the club if it was ever dissolved.

Names and Addresses of Advisers

- Bank: Lloyds Bank plc, 15 High Street, Westbury-on-Trym, Bristol BS9 3DA
- Independent Examiner: Dunkley's Chartered Accountants and Registered Auditors, Woodlands Grange, Woodlands Lane, Bradley Stoke, Bristol BS32 4JY

Structure, Governance and Management

- **Type of governing document** - The Rules (constitution) of Kelvin Players were adopted at the AGM of 26 September 1991 and amended at the EGM of 13 February 2000 (Second Edition), AGM of 23 September 2007 (Third Edition) and AGM of 25 September 2011 (Fourth Edition).
- **How the charity is constituted** - Membership is open to any person aged 16 or over who is interested in the art and practice of any branch of the theatre. There are currently 155 members (155 in 2020/21). Kelvin Players is run by a Management Committee of six comprising: Chairman, Secretary, Treasurer, Artistic Director, Business Director and Membership Development Director. The President and Vice-Presidents are ex-officio members of this committee but are not eligible to vote at its meetings.
- **Trustee selection methods** - Members of the Management Committee are appointed or

re-appointed at the Annual General Meeting in September. The Management Committee has the power to co-opt members should a committee vacancy occur during the year.

Objectives and Activities

The object of Kelvin Players is to educate the public in the arts in particular the art of drama by the presentation of dramatic productions and its mission is to create excellent theatre through the sharing and development of skills and expertise in all aspects of production and performance. Kelvin Players stages five productions a year either at its Studio premises or at an outside venue as well as social events. Kelvin Players has no paid employees and the trustees acknowledge the considerable time and effort put in by members, not only in staging productions but also in maintaining and running the Studio premises.

Achievements and Performance

The following productions were staged at the Kelvin Studios in 2021/22. The Chairman's report on pages 4 to 5 gives further details of activity during the year.

- > *Hamlet*
- > *The Goat*
- > *Metamorphosis – Bristol One Act Festival*
- > *Comedy of Errors*
- > *Radiant Vermin*
- > *Jane Eyre – June/July*

Public Benefit

In setting the charity's objectives and planning its activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Kelvin Players' Studio premises are accessible for disabled patrons and ticket prices are set at levels designed to encourage the local community and those on low incomes to attend. In addition, schools in Bristol and the surrounding area are offered group discounts to enable students to experience live theatre at an affordable cost. The local community receive information about all productions and ticket sales and feedback confirms that there is a high level of local support for the broad range of quality theatre presented by the group during the year.

Financial Reserves Policy

Kelvin Players holds a minimum of £10,000 in reserve to cover any unforeseen production losses. Additional reserve funds are held in a Sinking Fund to cover possible emergency repairs to the Studios. Reserves of £10,000 are also held in a Studio Maintenance and Development Fund.

Declaration

The Trustees declare that they approved the above report at their meeting on 1 September 2022. Signed on behalf of the charity's trustees:

Mat Rees, Chairman

Chairman's Review of the Year 2021/22

Independent Examiner's Report on the Accounts

Report to the trustees of Kelvin Players (Charity no. 294367) on accounts for the year ended 31 July 2022 as set out on pages 9 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year [under section 144 (2) of the Charities Act 2011 (the Charities Act)] and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met.

Michael Robert Paul Dunkley FCA
Dunkley's Chartered Accountants and Registered Auditors
Woodlands Grange
Woodlands Lane
Bradley Stoke
Bristol BS32 4JY

25 September 2022

Appendix 1

2021/22 Productions

	STUDIO (Hamlet)	STUDIO (The Goat)	STUDIO (Radiant Vermin)	STUDIO (Comedy of Errors)	Tobacco Factory (Jane Eyre)	STUDIO Rehearsed Readings		
	£	£	£	£	£	£		
<u>RECEIPTS</u>								
Ticket sales	5,413	4,207	685	4,876	10,059	83		
Programmes/ice creams								
Prop Sales					200			
Scripts						97		
Sub- Totals	5,413	4,207	685	4,876	10,356	83		
<u>PAYMENTS</u>								
Theatre Hire					7,236	-		
Photographer						-		
Competition Entry	70	70		70	70	-		
Royalties		375	270		720	-		
Scripts	93				135	-		
Marketing						-		
Printing				39	127	-		
Set	713	578		384	340	-		
Props & furniture	245	16		422	634	-		
Costumes	1,800	374		1,275	880	-		
Lighting & Sound	87			116	195	-		
Transport	20				50	-		
Miscellaneous	200			667	1,925	-		
Sub-Totals	3,228	1,413	270	2,973	12,312	-		
Surplus/ Deficit	2,185	2,794	415	1,903	(1,956)	83	Total 5,424	
Previous year							TOTALS	
2020/21 Surplus						390	13	403

2015/16							
Surplus/Deficit	(884)	3,632	1,363	898	1,961	850	7,820

Appendix 2

Studio Maintenance and Development

For the year ended 31 July 2022

		2021/22
		£
<u>INCOME</u>		
Total funds brought forward from 2020/21	9,950	
Funding from Main Club and Hall Accounts	<u>30,000</u>	
	Total Income	39,950
<u>EXPENDITURE</u>		
Maintenance		
Floor Equipment	311	
Hardboard Flooring	488	
Water Heater Wiring	865	
Water Heater	275	
Plumbing general	150	
Skip Hire	311	
New Signs	2,370	
Vacuum	140	
Sundry items	<u>243</u>	
	Total Maintenance Expenditure	5,153
Development		
	Total Bar Refurbishment	27,535
	Total Expenditure	<u>32,688</u>
	Carried Forward 2022/23	<u>7,262</u>

Appendix 3

Hall Account

For the year ended 31 July 2022

	2020/21 £	2020/21 £
<u>RECEIPTS</u>		
Council Covid Grant	-	18,717
Lettings	<u>11,659</u>	<u>5,729</u>
<u>PAYMENTS</u>		
Gas/Electricity	2,573	1,331
Rates	265	-
Water	325	382
Studio expenses: - waste disposal	1,208	-
Studio expenses: - security alarm	319	259
Funding to Main Club Account		<u>20,000</u>
Total payments	<u>4,690</u>	<u>21,972</u>
Net movement of funds	6,969	2,474
Total funds brought forward	7,863	7,863
Total funds carried forward	14,832	10,337