

TOBACCO FACTORY THEATRE

Technical Specifications

1/5/2013

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Tobacco Factory Theatre Contacts

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Technical Office: 0117 963 0954

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Dave Dewhurst Director of Operations

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Matthew Graham Technical Manager

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The Space

The Tobacco Factory theatre is a non-conventional, versatile theatre space, which has been used for performance since 1998, exciting audiences and performers alike. Often described as 'intimate' and 'raw', the space seats between 230 and 300 people and can be arranged end-on, in the round or thrust. For touring seasons the space is arranged end-on unless specifically agreed. Seating plans are available from Matt Graham (technical manager). The box office is located in the foyer of the building on the ground floor.

Height to Ceiling 3.7m

Height to Grid 3.5m

Width between pillars 6.5m

Due to the nature of the building there is the odd joist or pipe below these heights, please call if you think it may be a problem.

Floor

The standard floor of the space is pictured below and is the original floor of the space a mixture of wood and tile if a black floor is required then black dance floor is available if prearranged With Technical Manager



Tobacco Factory Theatre
Raleigh Road
Southville
Bristol BS3 1TF

Backstage Facilities

There is one dressing room with a shower and toilet, and seating for 20 people with a central divide to create male and female areas. There are two fixed clothes rails and two portable rails, as well as an iron and ironing board available. There is one washing machine available the kitchenette space has a microwave, kettle and an assortment of cutlery, mugs and plates.

Get In

The theatre is based on the first floor of the factory building. There is a small lift that will fit heavy but small objects, (a 7' flat can fit in on a diagonal). Best access is the stairs that are wide enough for 8'x 4', this will add time to get in and get outs.

Please note: The get-in involves several flights of stairs including a 180° turn and several double doorways.

Naked Flame

Please not Due to our Theatre licence we are not allowed any naked flame or Pyrotechnics without Council consent! Please note this includes candles and smoking.

An application to use naked flame must come from the Tobacco Factory Theatre and can be a long process; we require a minimum of 6 weeks notice If Naked Flame, or Pyrotechnics in your Piece.

SMOKING IN THE WORKPLACE

Smoking is prohibited throughout the whole building. **Including by actors onstage.** If smoking outside, please use the bins provided to dispose of the cigarette butts.

Lighting

lighting is rigged using 5 IWB's and 2 socca Spiders. The plan shows the positions of the lighting bars and Iwbs's in blue, but - within reason - extra bars can be erected. we have 2 booms and some floor stands available.

Control

- 1 x Etc Ion
- 80 x 10A ETC Smartpack dimmers

Lanterns

- | | | |
|----|--|-------|
| 34 | Selecon Acclaim Fresnel | 650W |
| 20 | Patt 743 Fresnel | 1000W |
| 18 | ETC Source4 Junior Profile 25/50 Size M gobo | 575W |
| 12 | ETC Source4 Par + lens set | 750W |
| 4 | Parcan 64 (CP62) | 1000W |
| 4 | P16 Birdies | 50W |
| 4 | Robe Robin 300 Led wash moving heads
(rigged in fixed position) | |

Effects (For a small Charge)

- 1 Jem ZR12-DMX smoke machine
- 1 Unique 2.1 Haze machine DMX 2 channels

Any and all electrical equipment brought by the company for both on stage or backstage/dressing room use must have evidence of Portable Appliance Testing or cannot be used in the theatre.

Sound

There is a show relay in place into the dressing rooms. The theatre has a hearing loop installed through the fixed sound set up.

Speakers

EM Acoustics

- 4 EM81's horizontally flown (Foh)
- 4 Em51's Flown (Surrounds /delays)
- 2 Em115 (subs)

Amps

- 2 QSC Rmx 1450 amplifiers
- 2 QSC Rmx 850 amplifiers
- 1 Sabine navigator system controller 8 in /8out

Desk

- 1 Yamaha MG 16/4/2

Playback

- 2 CD player with auto pause
- 1 MD players with auto pause
- 1 Macbook with qlab
- 1 Motu 828mk1 sound card
- 1 SPX90 Effects unit

- 2 SM58LC microphones
- 1 SM57 microphones

Stage Management

The Theatre has a small control room suitable for two people; it has space for a DSM to cue in comfort. The dressing rooms and backstage facilities are quick to access.

The visiting company have access to Theatre wifi please ask for password on arrival and the theatre office will happily print for you.

Comms

- 1 Stonewood PSU 2 rings
- 3 Beltpack / headset

Staging

- 14 Metrodeck 1m x 2m
 - legs to make 0.30m high decking
 - legs to make 0.60m high decking
 - legs to make 0.90m high decking
 - legs to make 1.20m high decking

We have a reasonable stock of masking flats and black drapes, but please phone for any specific requirements.

HEALTH AND SAFETY POLICY

COMPANY HEALTH AND SAFETY ORGANISATION

The TOBACCO FACTORY THEATRE has the ultimate responsibility for the implementation of the Company's Health and Safety Policy.

The Technical Manager and Theatre Manager have the responsibility for; ensuring that all staff are made aware of the Company's Health and Safety Policy and their responsibilities within the Policy; keeping the Policy under regular review; ensuring that any problems which arise are resolved.

The Company will endeavour to assess all risks to employees.

The Company also have the responsibility for the effectiveness of Health and Safety training and for ensuring that all staff are advised of the Health and Safety Policy and amendments thereto and that adequate records are maintained of all training, accidents and health hazards.

HEALTH AND SAFETY ARRANGMENTS

ACCIDENT PREVENTION

It is the Technical Manager and Theatre Manager's responsibility to identify potential hazards and take remedial action. It is also their responsibility to ensure that staff are briefed in the necessary safety measures and precautions, and to take action on hazards that are reported. All staff are expected to be vigilant and to report potential hazards.

ACCIDENT INVESTIGATION

If any member of public or staff has an accident they must ensure that it is recorded in the *Accident Book*, which is located in the back bar store. The person reporting the accident must ensure that all hazards and procedures carried out are reported in the *Accident Book*.

FIRST AID ARRANGMENTS

The Theatre has one first aid kit. It is located behind the theatre bar. A list of qualified first aiders is located next to the kit and in the dressing room and admin office.

FIRE PREVENTION & FIRE EVACUATION PROCEDURE

All staff have a responsibility to report or take remedial measures on any potential fire hazard.

All staff should acquaint themselves with the Emergency Evacuation Procedures, which are displayed in all offices, as well as the use of the relevant fire extinguishers. Any queries should be directed to the Theatre Manager.

SMOKING IN THE WORKPLACE

Smoking is prohibited throughout the whole building. People who wish to smoke must smoke outside. Please use the bins provided to dispose of the cigarette butts.

USE OF POWER TOOLS

Technical Staff must ensure that no untrained employee is allowed to operate any power tool that maybe considered dangerous. No person under 18 years is allowed to operate or clean such tools without adequate training and constant supervision.

ELECTRICITY AT WORK

The entire electrical installation of The Tobacco Factory Theatre is to be inspected and tested at yearly intervals by a competent electrical contractor. Any faults arising in the meanwhile are to be brought to the immediate attention of the Technical Staff.

All portable electrical appliances must be inspected at yearly intervals and serviced as necessary so not to cause danger to users. Users of any portable electrical equipment who notice any defect in the equipment must report the defect immediately to the Technical staff, who must ensure that it is removed from use and either repaired or disposed of.

PERSONAL LIABILITY

It is the duty of every individual to take every reasonable care of the Health and Safety of themselves and other persons who may be affected by their acts or omissions at work. It is also their duty to co-operate with their employers in achieving compliance with the HEALTH AND SAFETY WORK ACT 1999. A copy of this act is displayed in the admin office.

SCOPE OF THE POLICY

This policy statement will apply to all persons working within the Theatre, whether or not they are contractually employed by The Tobacco Factory Arts Trust.

Review Date: 01.01.13